

**REGULAR MEETING OF THE
WALES / GENESEE JOINT FIRE BOARD
April 14, 2009**

President Bob Gassert called the meeting to order at 7:10p.m. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

ROLL CALL

Robert Gassert, John Reinbold, Irene Ridgeman, Jerry Kluessendorf and Mike Biondo. Also present was Chief Jezak, Judy Runde and Bob Merkt.

MINUTES

Irene Ridgeman made a motion to approve the minutes from February 10, 2009 meeting. Jerry Kluessendorf seconded the motion and it was carried. No meeting in March of 2009.

CHIEF'S REPORT

Three new members on the fire department two of them are EMT'S. A couple of members that are now on the department are EMT'S and are interested in going to fire school.

On the agenda next month closed session regarding fire department member.

Engine 3763 needs brake repair for \$6000.00.

Ambulance 3756 needs repair of paint on outside of vehicle. (bubbling of paint)- \$7000.00. Latches on rear compartment door have been replaced.

Grant from DNR due to be finished on April 15th. Leather boots will be purchased for the firefighters.

Chief wrote a fire prevention grant in March 2009 for address signs and fire inspections material. Has not heard a response.

2009 Fire Act Grant opens in April. Chief has requested some suggestions from the members regarding purchases to apply for this grant.

Chief handed out the 5 year plan that was done in 2005 to review. Chief would like to see a new 5 year plan with goals that have been reached.

Chief handed out an IT 5 year plan.

Billing fee from Badger Billing will be increased .02% to 12.31%.

Received some information regarding the Red Flag rule from Badger Billing. This rule should in place May 1, 2009.

Received a proposed fire inspection fee increase to charge per square footage. Further discussion will be done regarding this.

1st quarter paid on call has been received when Judy finishes the check someone will sign the checks.

Grass cutting bids- received 5 of them. Will stay with Green Leave the same company that did it last year. It will be \$65.00 per cut.

AFLAC- someone approached the Chief regarding offering AFLAC to the members.

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It would be paid by the members. The amount would need to be deducted out of the member's paychecks. This would mean more work for the FireBoard secretary. At this time this will not be pursued.

Parking lot needs to be repaved. Chief Jezak will get some quotes.

Chief Jezak will be on vacation April 23. Jim Moon will be in charge while he is gone. Chief Jezak received a \$1000.00 scholarship to go to a risk management conference in Texas. The cost of the airfare will be taken out of the 2009 budget.

Chief Jezak will be going to National Fire Academy in June. The only cost will be for a meal ticket-\$95.00. The flight will be reimbursed by the government.

Staffing-Chief has a schedule set up for coverage when vacation is taken by the full time people. Sick time is unpredictable, so there may not always be coverage for the day.

Chief Jezak is attending WCTC EMS rules on April 22, 2009.

Chief Jezak was approached by someone from another fire department to see if he is interested in training a group of firefighter from Guatoloma for one day. FireBoard said this would be a good idea.

Fire Department members will receive \$30.00 per month tax free if they worked in that month for 2009 according to the

EMPLOYEE MANUAL

Mike Biondo made a motion to table the employee manual until next month. Waiting to hear from the attorney. Irene seconded the motion and it was carried. Robert will contact the attorney.

BACK UP COVERAGE

Chief has meet with all part-time employees regarding changes with the schedule to make sure there is coverage when vacation is taken.

ACCOUNTS RECEIVABLE

Jerry Kluessendorf made a motion to approve a non-resident-\$596.00 to be sent to collection. Irene Ridgeman seconded the motion and it was carried. A non-resident - \$718.00 requesting adjustment of there bill. Irene Ridgeman made a motion to draft a letter to this patient requesting a payment schedule. Mike Biondo seconded the motion and it was carried

VOUCHERS

John Reinbold made a motion to approve vouchers for \$57,917.48. Irene Ridgemann seconded the motion and it was carried.

CORRESPONDENCE

FireBoard secretary received a letter from the state retirement plan requesting a security agreement to be signed, so that payments for insurance and retirement can be done on-line. Robert Gassert signed the agreement. FireBoard secretary will take care of getting

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all other information for paying online.
Irene Ridgeman developed a new exit interview questionnaire. Will be kept on file.
Awards were given to the Fire Department members at the Pot Luck Dinner

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Irene Ridgeman made a motion to table the Chief's contract until next months meeting.
Mike Biondo seconded the motion and it was carried. This will be on the agenda as a closed session.

ELECTION OF OFFICERS

Jerry Kluessendorf made a motion to elect Robert Gassert as president. Irene Ridgemann seconded the motion and it was carried. All members voted yes. Mike Biondo made a motion to elect John Reinbold has vice president. Jerry Kluessendorf seconded the motion and it was carried. All members voted yes.

Next meeting date is May 12, 2009.

Mike Biondo made a motion to adjourn the meeting at 9:36p.m. Irene Ridgeman seconded the motion and it was carried.

Submitted by:

Judy Runde

