

Chairman, Jeffery Flaws, called the Utility District meeting to order at 7:00 p.m.

Members Present: Jeff Flaws, Eugene Mayernick, John Reinbold, John Meyer and Neal Wiebelhaus

Also Present: Clerk Tamez; Henry Elling, Village Consultant; Steve Hanson and Jerry Taylor, SEH Engineers; and Dave Weber, 245 Summit Avenue

Excused: Risa Kuhlman and Wolfgang Henschik

Clerk Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

Dave Weber, owner of 245 E. Summit apartment buildings, addressed the Commission regarding the sewer. He stated he was never informed he would have to hook into the system. He said he was told he could if he desired. He was informed of the meeting that took place last year wherein everyone was invited to participate. At that meeting property owners were provided with details of the process that would be occurring throughout the coming year. Mr. Weber stated he cannot afford the plumbing costs of connecting to the sewer and he was promised by Advanced that they would do the piping work for free in exchange for being able to use his land as a staging area. They are gone now and he does not know what to do. President Flaws and Steve Hanson will get in touch with the owner of the company to help facilitate the work. He was also informed that the current septic tanks on the property will have to be filled in or crushed. Mr. Rotroff gave Mr. Weber an estimate of his hookup fees that will be financed by the Village over a 5 year period.

APPROVAL OF MINUTES

Commission members approved the minutes of the Utility District #1 meeting of January 11, 2016 and waived reading thereof on a motion by Commissioner Meyer, second by Commissioner Mayernick, passed.

SANITARY SEWER STATUS UPDATE—SEH ENGINEERS

Steve Hanson updated the Board on the Status of Phases 1 through 6. The system went online January 27, 2016. He discussed what the Village would like to see in monthly reports. Items will include: incidents and issues with system, pipe, etc. (ASI and SEH), information reported to the City of Waukesha (SEH), who's connected and any issues with the connection (Building Inspector) and billing and budget information (Clerk's office).

SPECIAL ASSESSMENT PROCESS INFORMATION TO DISTRIBUTE TO PROPERTY OWNERS

A letter to send to the property owners to explain the process and offer them options was reviewed. It will be updated to remove date and put in 30 days from connection for

amount due. Mike Rotroff went over the billing numbers and how he came up with them. The charges will be updated when final information is received from the Engineers.

SEWER ORDINANCE UPDATE

The Village President will talk to the Attorney and start the process of amending the Sewer Ordinance to make it more specific to the Village

ADJOURNMENT

The meeting adjourned at 9:07 p.m. on a motion by Commissioner Wiebelhaus, second by Commissioner Reinbold, passed.

Submitted by:
Gail E. Tamez, Clerk