

**MEETING OF THE
WALES / GENESEE JOINT FIRE BOARD
January 19, 2016**

President Tom Hardin called the meeting to order at 7:01P.M. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

ROLL CALL

Tom Hardin, Irene Ridgeman, Carl Millard, Dave Kilpatrick, Brian Runde and Jerry Kluessendorf were present. Also present Chief Jim Moon, Nick Reck, Henry Balzer, Jim Keller, Brian Anderson and Judy Runde.

MINUTES

Carl Millard made a motion to approve the December 8, 2015 minutes. Jerry Kluessendorf seconded the motion and it was carried unanimously.

CHIEF'S REPORT

Received the December 2015 Fire/EMS Month Report will be kept on file. Total calls for December were 50. Year to date for 2015 were 501 calls. March 5th the committee for the new fire truck will be going to Pierce Mfg. to see the new fire truck. Chief Moon made a request that if the FireBoard members and public come to the monthly department meeting while they are discussion calls that they responded to that the FireBoard members leaves the room. Otherwise if the FireBoard members would wait and come to the meeting toward the end of it.

FIRE CHIEF'S CONTRACT

Chief Moon would like to contact a counsel regarding the contract before signing it. So at this time the Chief is operating without a contract. Further discussion at next month's meeting.

2016 GOALS FOR FIRE CHIEF

A chart for the 2016 goals of the WGFD chief was received from the FireBoard. Discussion regarding the evaluation score and how to measure when the goals can be done. Chief Moon has been working on most of the goals but has some concerns. Further discussion at next months meeting. FireBoard would like to see some data regarding the fire inspection fees and they would also like a summary of how the paid on call process works and the approval process of the paid on call.

SALARY STATUS FOR EMPLOYEES

Tom Hardin has been having discussions with a labor lawyer regarding if the Administration Assistant/EMT/Firefighter position is hourly or salary and also if that position is exempt or nonexempt. As of this time that position is salary. Tom will be in contact with the labor lawyer before next months meeting for further discussion. Discussion regarding the personnel policy manual from 2010 if it was revised in 2012. Jim Keller will review both manuals and report at next months meeting.

VOUCHERS

Jerry Kluessendorf made a motion to approve the vouchers for \$144,646.80. Carl Millard seconded the motion and it was carried. \$28,705.00 from the paid on call line item was remaining after the end of the year payout in 2015. Chief Moon asked if the members could be paid for the paid on call from December 15- December 31st instead of waiting until the 1st quarter of 2016. Judy will contact the payroll service to see if it can be done.

LIFEQUEST

\$8754.33 was received from ambulance billing for December 2015.

CORRESPONDENCE

Received the quarterly report of hours for the fire department members. No one has reached the 1200-hour limit for the 2015.

Dave Kilpatrick and Chief Moon will review a renewal questionnaire that was received from the Horton Group for property and liability insurance.

NEW BUSINESS

Chief Moon is still in the process of tracking the data for the work that is being performed by the Administrative Assistant/EMT/Firefighter.

ELECTION OF OFFICERS

Jerry Kluessendorf made a motion to nominate Carl Millard as president. Irene Ridgeman seconded the motion and it was carried unanimously. Dave Kilpatrick made a motion to nominate Irene Ridgeman as vice president. Jerry Kluessendorf seconded the motion and it was carried unanimously.

Next meeting date is February 11, 2016.

Dave Kilpatrick made a motion to adjourn the meeting at 9:30p.m. Carl Millard seconded the motion and it was carried.

Submitted by:
Judy Runde
Secretary/Treasurer

