

**MEETING OF THE  
WALES / GENESEE JOINT FIRE BOARD  
October 13, 2015**

President Tom Hardin called the meeting to order at 7:00P.M. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

**ROLL CALL**

Tom Hardin, Irene Ridgeman, Carl Millard, Jerome Kluessendorf and Brian Runde were present. Also present was Chief Jim Moon, Brian Anderson, Judy Runde and Pattie Reda from Reilly, Pennor and Benton. Dave Kilpatrick was absent he was on vacation.

**2014 AUDIT**

Pattie Reda presented a draft of the 2014 audit. Carl Millard made a motion to approve the 2014 audit and Irene Ridgeman seconded the motion and it was carried unanimously. Pattie suggested that the Fire Board set up a capitalization policy and a fund balance policy. A fund balance policy would designate or assign any funds that maybe in a savings account to be used for certain items. In order to designate funds to a certain item this would be done has a motion in a Fire Board meeting. A 10-20% access of money from the budget is okay to have in a savings account per Pattie Reda.

A capitalization policy is to specify a value to purchases that are made (Pattie suggested anything over \$5000.00) to be classified as an asset on the books instead of an expense item. Judy will check with the municipalities to see if they have policies that we can look over. Tom Hardin will work on a policy for the memorial fund account.

Pattie stated that the WRS –Wisconsin Retirement System is now requiring us to put on our books an asset for the retirement funds for the full time members. This will add 5 pages to the audit each year. This will always be a year behind. This will be a report that will come from the WRS web site.

**MINUTES**

Jerry Kluessendorf made a motion to approve the Sept. 8, 2015 and the Sept. 23, 2015 minutes. Carl Millard seconded the motion and it was carried unanimously.

**CHIEF'S REPORT**

Received the September 2015 Fire/EMS Month Report will be kept on file.

Total calls for September are -23. Total call year to date are 372. There was one workers comp claim in the month of September 2015.

Open house was excellent.

IPS payroll service has started as of the October 1, 2015 pay date.

There will be a meeting Thursday night with the new truck committee and the drawings should be finalized.

Brian Runde made a motion to take approximately \$7899.95 out of the savings account to pay for the contract to repair the lights outside. Jerry Kluessendorf seconded the motion and it was carried.

Liferequest received a letter from a patient that was upset that his account was going to collections for the amount of \$84.31. No action will be done. Keep the letter on file. Fire department members have been busy with fire prevention; they have been visiting a lot of schools in the area.

Chief will be purchasing a mobil data terminals and mounts for the trucks at approximately \$23,574.70. This amount will come out of 54810 and 56810 expense account.

Fire Department received a grant from the DNR for \$3250.00 to put towards a purchase of an ATV. Chief Moon decided that at this time he does not need an ATV so he will deny the grant.

### **LIFEQUEST**

Received \$13,102.68 for revenue from ambulance billing for the month of September.

### **VOUCHERS**

Carl Millard made a motion to approve the vouchers for \$33,717.22. Irene Ridgeman seconded the motion and it was carried.

Next meeting date is November 10, 2015

Jerry Kluessendorf made a motion to adjourn the meeting at 8:20p.m. Carl Millard seconded the motion and it was carried unanimously.

Submitted by:

Judy Runde  
Secretary/Treasurer

