

Chairman, Jeffery Flaws, called the Utility District meeting to order at 7:00 p.m.

Members Present: Jeff Flaws, Eugene Mayernick, John Reinbold, John Meyer and Neal Wiebelhaus

Also Present: Clerk Tamez; Henry Elling, Village Consultant; Steve Hanson and Jerry Taylor, SEH Engineers; and Dick Kummrow, 205 Kummrow Court

Excused: Risa Kuhlman and Wolfgang Hemschik

Clerk Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

Dick Kummrow inquired about the availability of sewer to his property on Hwy 83 and Main Street. Sewer will not be available to that property. The sewer district boundaries were defined a number of years ago, approved by SEWRPC and cannot be changed.

APPROVAL OF MINUTES

Board members approved the minutes of the Utility District #1 meeting of September 21, 2015, and waived reading thereof on a motion by Commissioner Mayernick, second by Commissioner Meyer, passed. Commissioner Reinbold abstained.

SANITARY SEWER STATUS UPDATE—SEH ENGINEERS

Steve Hanson updated the Board on the Status of Phases 1 through 6. Work is for the most part progressing well. Phase 1 is closed out; some remaining minor work will be added to Phase 3. Phase 2 is close to closing, but the Village will hold a balance of \$23,000 until lift station startup. Phase 6 involves joint financing with Thomson Companies; the agreement with them will need to be completed immediately.

The District is still working on becoming a member of Digger's Hotline. RFPs are being prepared to contract with someone to perform locates. RFPs are also being prepared to hire a contractor to do maintenance on the system.

The Kettle Moraine School District is developing their sanitary sewer plans, which will be reviewed by SEH. They will have two different interceptors.

SEH is working on a design for a bioxide injection system. The cost could be an additional \$5,000.00. This was not originally budgeted for, but is being required by Waukesha. More information on ordering will be sent.

UTILITY DISTRICT #1 BUDGET UPDATE

No change in previously inputted estimates. An agreement with the Village for Administrative and other duties still needs to be completed along with contracts for maintenance, Diggers Hotline locates and meter readings.

MISCELLANEOUS

Items to be worked on prior to next meeting.

1. Draft letter—Connection Hookup Process

2. Information Documents to go along with letter, i.e. list of contractors, meters and the process of what will need to be done to connect, timing to connect, possible ready to serve charge information and fixed charge information.

ADJOURNMENT

The meeting adjourned at 8:11 p.m. on a motion by Commissioner Meyer, second by Commissioner Wiebelhaus, passed.

Submitted by:
Gail E. Tamez, Clerk