

**REGULAR MEETING OF THE  
WALES / GENESEE JOINT FIRE BOARD  
August 9, 2011**

Vice President Al Behnke called the meeting to order at 7:00P.M. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

**ROLL CALL**

Al Behnke, Jerry Kluessendorf, Irene Ridgeman and Robert Gassert were present. Also present Interim Chief Jim Moon, Judy Runde, and Brian Anderson. John Reinbold was excused from the meeting.

**MINUTES**

Irene Ridgeman made a motion to approve the minutes from July 12, 2011 meeting. Robert Gassert seconded the motion and it was carried.

**CHIEF'S REPORT**

July there was 30 calls.

**2012 BUDGET**

The budget is \$38,000.00 short. Some discussion for the budget is to take out ambulance revenue. Have a part time chief and part time administrative assistant. Take out paid on call. Ask municipalities to see what can be done. Contract for ambulance service. Further discussion will be done at next months meeting. John and Al and Jim will be meeting with Jeff and Sharon to discuss the budget.

**APPLICATION FOR FIRE CHIEF**

There were 41 applications received for the Fire Chief position. The committee went through the applications and decided on 5 of the applicants. Robert Gassert made a motion to approve the 5 applicants to be interviewed by telephone. Jerry Kluessendorf seconded the motion and it was carried. Dates for the phone interviews will be August 22 and August 23<sup>rd</sup>.

**CLOSED SESSION**

Robert Gassert made a motion to invite Jim Moon into the closed session. Jerry Kluessendorf seconded the motion and it was carried.

Robert Gassert made a motion to convene into closed session at 7:52p.m. Jerry Kluessendorf seconded the motion and it was carried. Roll call –Robert Gassert, Al Behnke, Jerry Kluessendorf and Irene Ridgeman. Also present Jim Moon and Judy Runde.

Irene Ridgeman made a motion to convene into open session at 8:11p.m. Robert Gassert seconded the motion and it was carried.

**COMPENSATION**

Jerry Kluessendorf made a motion to table the discussion regarding compensation increase for the Administrative assistant/Firefighter/EMT until the Fire Chief is hired. Robert Gassert seconded the motion and it was carried.

**AMENDING 2011 BUDGET**

No action was needed at this time.

**2010 AUDIT DRAFT**

Robert Gassert made a motion to approve the 2010 audit draft as presented. Jerry Kluessendorf seconded the motion. Judy will contact Reilly, Penner and Benton to have them send 4 copies of the final 2010 audit.

**LIFEQUEST**

Al Behnke has checked with Tony and the charges seem to be going better with LifeQuest.

**ACCOUNTING MANUAL**

Irene has developed a Wales/Genesee Fire Board Accounting Policy. The accounting manual that Judy has done needs to be reviewed a section at a time.

**VOUCHERS**

Jerry Kluessendorf made a motion to approve the vouchers for \$24,773.28. Robert Gassert seconded the motion and it was carried.

Next meeting date is September 13, 2011.

Robert Gassert made a motion to adjourn the meeting at 8:28p.m. Jerry Kluessendorf seconded the motion and it was carried.

Submitted by:

Judy Runde  
Wales/ Genesee Joint Fire Board  
Secretary/Treasurer

