

**REGULAR MEETING OF THE
WALES / GENESEE JOINT FIRE BOARD
November 9, 2010**

President Robert Gassert called the meeting to order at 7:00P.M. Public meeting notice was verified. Agenda was faxed to the Index, Waukesha Freeman, and the Milwaukee Journal Sentinel and was posted at the Village of Wales and the Town of Genesee.

ROLL CALL

Robert Gassert, Jerry Kluessendorf, Irene Ridgeman, Joel Small. Also present was Chief Jezak, Judy Runde. Absent were Al Behnke and John Reinbold.

MINUTES

Irene Ridgeman made a motion to approve the October 12, 2010 minutes. Jerry Kluessendorf seconded the motion and it was carried.

CHIEF'S REPORT

Staff- 3 members for the fire department. EMS Lieutenant is John Rhinesmith.
Ad for the engine is posted monthly in the dispatcher and the Town Association magazine and also email tree throughout the state.
3756 ambulance injector replaced at Lakeside International approximately \$2100.00. The ambulance also had to be towed.
Life Quest received the billing packet on November 3, 2010. Received return receipt from the post office.
Chief Jezak contacted Badger Billing regarding the change as of January 2011. They will store our records for us for 10 years for a fee or they will send them to us. Not sure on the aged receivables.
295 calls YTD.

RECOMMENDATIONS FROM AUDITOR

The auditor suggested that an accounting manual be worked on. Judy will be working on this. Deposits should be made more frequently especially when fire inspections dues are received. Possibly make deposits every two weeks. Need to clear up some old outstanding checks. Judy and Chief Jezak will contact the people and clear these old checks. Stop payment on old checks. Also suggested to have checks printed with void after 90 days.

VOUCHERS

Irene Ridgeman made a motion to approve the vouchers for \$260,405.31. Jerry Kluessendorf seconded the motion and it was carried.

NEW BUSINESS

Next month discuss insurance coverage.
Next meeting date will be December 14, 2010.

Irene Ridgeman made a motion to adjourn the meeting at 7:48p.m. Jerry Kluessendorf seconded the motion and it was carried.

Submitted by: Judy Runde Secretary/Treasurer

