

VILLAGE OF WALES

129 West Main Street • PO Box 47
Wales, WI 53183

Phone (262) 968-3968 • Fax (262) 968-5649

NECESSARY BUILDING PERMIT INFORMATION

Office Hours for the Building Inspector at the Village Hall

Wednesdays 1:30 p.m. - 3:00 p.m.

Important Telephone Numbers

Building Inspector - to set up Inspections and answer any questions 968-6823

Necessary Information for New Homes

1. 2 sets of plans (1 set no larger than 11" x 17")
2. 2 surveys (showing Erosion Control, Structures, Septic Fields)
3. Copy of Sanitary Permit
4. 2 copies of Thermal Performance Sheets (Heat Loss)
5. Building Permit application, fee made payable to the **VILLAGE OF WALES**
6. Ditch deposit and Occupancy deposit made payable to the **VILLAGE OF WALES - \$1000.00 for new homes (separate check from the building permit fee)**
7. Separate permits are required for HVAC, Electrical and Plumbing

Necessary for Additions of any Type

1. 2 sets of plans
2. 2 surveys showing existing structures and the additions thereto
3. Preliminary Site Evaluation (PSE) from Waukesha County 896-8300
4. Building Permit application, fees made payable to the **VILLAGE OF WALES**

Necessary for Accessory Buildings - Including Pools and Decks

1. 2 sets of plans
2. 2 surveys of property showing all structures
3. Preliminary Site Evaluation (PSE) from Waukesha County 896-8300
4. Building Permit application, fees made payable to the **VILLAGE OF WALES**

Other Permits Required:

Driveways, Roofs, Culverts, and Signage