

VILLAGE BOARD MEETING — February 18, 2008

Village President, Jeff Flaws, called the Regular Village Board meeting to order at 7:10 p.m.

Members Present: Jeff Flaws, Wanda Gosa, Robin Haynes, Lyle Orwig, David Lang and Eugene Mayernick

Excused: Wolfgang Hemschik

Also Present: Clerk Powell; Kettle Moraine Index Reporter, Andy Schatschneider; John Miller and Butch Erickson, Park Board Members; Alicia Manhardt, 188 W. Welshpool Court; Chief Jezak and Lt. Adam Arthur, Wales/Genesee Fire Department

Clerk Powell noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

No comments were received.

APPROVAL OF MINUTES

Board members approved the minutes of the Village Board meeting of February 4, 2008, acknowledged receipt of the January 8, 2008, Park Board meeting minutes and waived reading of both on a motion by Trustee Lang, second by Trustee Haynes, passed.

FIRE CHIEF MONTHLY UPDATE

Chief Jezak gave his monthly report. There were 40 calls for January 2008. Total runs for 2008—40. There were 2 fire calls (1 in the Village, 1 in Genesee), 10 motor vehicle accidents (4 in the Village, 6 in Genesee), 17 EMS calls (9 in the Village, 8 in Genesee) and 11 mutual aid call given and 9 mutual aid calls received.

Adam Arthur gave a presentation on how the new *Paid on Call* system was working. Overall it has worked extremely well. The department backed in the pay figures this year to make the program come in at the budgeted amount and will do that for one more year to see if the figures continue to work.

PAYMENT FOR CHASSIS FOR NEW AMBULANCE FOR WALES/GENESEE FIRE DEPARTMENT

The payment for the chassis for the new ambulance is now due. The Village's portion is based on the ration of the equalized values of the Village and the Town of Genesee fire district. It is Village's belief that the split is to be based on the percentage in effect in 2007, the year the purchase was approved.

Motion by Trustee Mayernick to approve the Village's payment for the chassis for the new ambulance at a cost of \$25,570.19, but not to exceed \$26,000.00 if a different percentage year is to be used, second by Trustee Haynes, passed.

APPOINTMENT OF PARK AND RECREATION DIRECTOR

Motion by Trustee Orwig to accept the Personnel Committee's recommendation and appoint Keary Kunstmann as the Village's new Park and Recreation Director, second by Trustee Haynes, passed.

COYOTE MANAGEMENT DISCUSSION

Contact was made with the WDNR and various other agencies to determine what can be done to control coyotes in the area. The Village Clerk also pulled the coyote file from 2001/2002 to see if any information was available. The short version is there is not a lot that can be done to stop the coyotes from coming into the area outside of shooting them. A flyer will be prepared showing ways to avoid attracting coyotes, what to do if they are seen and asking residents to contact the Village with times and locations of any sightings. Village resident Alicia Manhardt offered to pass out flyers to residents in their newspaper boxes, as will the Village President and the Village staff. If enough information can be gathered, it might be possible for the Village to arrange for a sharpshooter to come in and try to track and kill them.

2007 DANIEL DAVIES AWARD

Motion by Trustee Haynes to nominate Claudia Rotroff for the 2007 Daniel Davies award, second by Trustee Orwig, passed.

FIREWORKS SALES, PERMIT FEES AND REGULATION THEREOF WITHIN VILLAGE LIMITS

Motion by Trustee Haynes to authorize the Village's special counsel to draft an ordinance prohibiting the sale of fireworks within Village limits, second by Trustee Mayernick, passed.

ORDINANCE PROHIBITING PARKING ON THE NORTH SIDE OF AJ ALLEN CIRCLE

A number of complaints have been received regarding the parking situation on AJ Allen Circle. The Village's roads supervisor did a site inspection and recommended that the north side of AJ Allen Circle from 543 to 571 be posted as a no parking zone to ensure emergency vehicles can access all properties on the Circle.

Motion by Trustee Haynes to adopt the ordinance prohibiting parking on the north side of AJ Allen Circle from 543 to 571, second by Trustee Mayernick, passed.

The signage will read "No Parking This Side of Street".

IMPLEMENTATION OF POSSIBLE INTERNAL CONTROLS

Trustee Lang presented a proposal to implement an internal controls policy and purchase order system. The policy requires that the Village President or authorized Trustee sign checks in addition to the Village Clerk. The purchasing controls policy sets forth the limits that can be charged on open-ended charge accounts without a purchase order. Purchase Orders are now required for all purchases from an outside vendor for amounts in excess of \$75.00 or above the limits set forth in the open-ended charge accounts. Finally, only the Village President and the Finance Committee Chairperson are authorized to sign contracts on the Village's behalf.

By consensus the Village Board agreed to implement the policies as presented. Trustee Lang will write a memo to the department heads informing them of the new policies and procedures to be followed.

WAUKESHA COUNTY STORM WATER EDUCATION PROGRAM

The DNR has approved Waukesha County's Storm Water Education Program and Waukesha County is offering to assist communities with meeting the DNR MS4 permit requirements for public participation and education. The cost to participate for the Village of Wales is \$525.00 for 2008 and \$1,102.00 for 2009.

Motion by Trustee Lang to approve joining the Waukesha County Storm Water Education Program at a cost of \$525.00 for the year 2008 and \$1,102.00 for 2009, second by Trustee Haynes, passed.

The Clerk will contact the County and obtain the final agreement for the Village to sign.

MAILBOX DAMAGE 300 W. SUMMIT AVENUE

After discussion, it was determined that mailbox damage issues are the responsibility of the Village's contractor. The snowplowing contract requires the contractor to carry liability insurance and if residents have complaints they should contact the snowplow contractor directly.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2007 and 2008 expenses were approved on a motion by Trustee Haynes, second by Trustee Mayernick, passed.

Correspondence, Sheriff's Department reports and miscellaneous files were submitted.

ADJOURNMENT

The Board adjourned at 8:45 p.m. on a motion by Trustee Orwig, second by Trustee Haynes, passed.

Submitted by:
Gail E. Powell, Clerk