

Dear Applicant:

Thank you for taking interest on applying for the Wales Genesee Fire Department. Please ensure that you have all the necessary forms, as listed below:

- Hiring Process Outline
- Job Descriptions
- Employment Application
- Authorization and Release
- Background Information Disclosure

Instructions:

Employment Application: Complete the application form thoroughly and accurately. Make sure the application is signed and dated.

Authorization and Release: Read and complete this form thoroughly and accurately. Make sure the form is signed, dated and witnessed.

Background Information Disclosure: Read and complete these forms thoroughly and accurately. Make sure the form is signed and dated.

Please return the Employment Application, the Authorization and Release form, and the Background Information Disclosure forms to the Wales Genesee Fire Department, 600 South Wales Road, Wales, Wisconsin. The form can also be mailed or E-mailed to the Department.

Mailing Address: Wales Genesee Fire Department, P.O. Box 148, Wales, Wisconsin 53183

E-mail Address: wgfd@wi.rr.com

Please address all applications to the attention of Chief Moon or the Personnel Committee.

If you have any questions please feel free to contact the Wales Genesee Fire Department at (262) 968-3301

Sincerely,

James Moon, Fire Chief
Wales Genesee Fire Department